Dapto Leagues

Rememberance Packages



\$20.00pp

Assorted sandwiches Chefs selection of the day

Freshly brewed coffee and assorted herbal teas

Accompanied by one sweet slice

\$28.00pp

Assorted sandwiches Chefs selection of the day

HOT DISHES

Chicken wings in plum sauce Vegetarian spring rolls Variety of snack pies (beef, chicken) Curried vegetable samosas Accompanied by dipping sauces

Freshly brewed coffee and assorted herbal teas

Accompanied by one sweet slice

Price includes GST Minimum of 40 adult guests Served buffet style **Room hire fees waivered** Based on 3 hours room hire

Prices valid to 30 June 2023

BOOKINGCONDITIONS

All events held at Dapto League Club or The Grange, hereby referred to as "Dapto Leagues" or "The Grange" or "the club" are subject to the following terms & conditions. No variations will be accepted unless otherwise approved by Management.

Please find listed details of the Terms & Conditions that will assist you: In accordance with the Registered Clubs Act

- Any person booking an event at either venue MUST be a Full Member of the Club.
- Tentative bookings will be held for ten (10) days. Dapto Leagues
 & The Grange reserves the right to cancel any tentative booking not confirmed within ten days (10) days.
- A deposit of \$500 & a SIGNÉD copy of the Booking Form are required to confirm any booking.
- The Confirmation Sheet is a documented confirmation of a binding agreement between the Club & the Organiser. The organiser is required to sign off on the confirmation sheet at the final appointment.
- Adults attending must be a Member of the Club, or be signed in by a Member, if they reside within 5km of the Club.
- If visiting the Club & they reside outside the 5km radius they must sign in as a Temporary Member, or be a member of an affiliate Club.
- Children MUST remain in the company of an adult at all times when on Club premises; the Club takes no responsibility for minors left unsupervised.
- All persons must comply with dress regulations.
- Full payment & final guest numbers for a confirmed event is required ten (10) days prior to the function date. No changes can be made after the final payment is made. A minimum of 8 guests per table & a maximum of 10 guests per table are to be adhered to. Special dietary requirements are required at the final appointment. Any changes after the final appointment will incur an administration fee of \$150.
- All wedding items (gifts for guests, cake knife & splade etc) must be received by the Event Coordinator no later than one week prior to the event.

PAYMENT OF EVENTS

- Dapto Leagues Club has a strict PRE-PAYMENT ONLY system for functions. Full payment of function & bar dry till is required ten (10) days prior to the date.
- Final balance MUST BE PAID ten (10) days prior to the function or Dapto Leagues & The Grange reserves the right to cancel the event. Payment options include Cash, Credit Card, EFTPOS or bank cheque.
- Money can be directly deposited into the Club's account (details below). Once the payment has been made, please notify your Event Coordinator.

CANCELLATIONS

Cancellation fees apply:

- Notice of 90 days or more: Your deposit will be refunded minus \$150 administrative fee.
- Notice of 60-90 days: Your deposit is forfeited.
- Notice of 30-60 days: Your deposit is forfeited & an additional 50% of full projected revenue will incur.

INSURANCE & DAMAGE

- Although the Club will take necessary care, it will not accept responsibility for loss or damage to property of the Client before, during or after the function.
- Clients are financially liable for any damage sustained to Club property through their own negligent action.

DÉCOR

- For an additional fee Dapto Leagues is able to organise a variety of room decorations. Please first consult with your Event Coordinator if you choose to do your arrangements & (if relevant) delivery times, to ensure they adhere to the Club's policies.
- Nothing is to be nailed, screwed, stapled or adhered to any wall, door or any surface or part of the Club. Clean blu-tak only can be used.
- Management reserves the right to remove decorative items that do not comply with the above.

PROVISION OF ALCOHOL

The Club maintains strict guidelines for the Responsible Service of Alcohol. Please be aware that we have a responsibility to all our guests & employees & reserve the right to remove from our premises any person acting in a manner that nega- tively affects the safety &/ or enjoyment of any patrons, guests of your function or staff. Management has the right to refuse bar service to any person who is deemed intoxicated & reserves the right to close the bar at any time. The Club reserves the right to refuse or remove any persons deemed to be intoxicated whilst on the premise.

- No minors will be served alcohol.
- No minors to consume alcohol.
- All beverages to be supplied by the Club & must consumed on the premise.
- No alcohol to be taken or brought into the premises.
- Dapto Leagues Club & The Grange has a strict policy of NO "Doubles" or "Shooters/ Shots" to be served at any Function.
- Final drinks will be called at approximately 11.40pm for the venue to close at midnight if booked until midnight.

FOOD & BEVERAGE

- Children's menus are also available for all function types.
- Children 3 years & under- Chicken Nuggets & Chips, Ice cream for dessert Children 4-12years- Chicken Schnitzel & Chips, Ice cream for dessert
- No food or drink shall be bought into the Event or the premises of the Club by the hirer or the hirer's representative for consumption by, or resale to, persons at the event. The only exception to this stipulation is a "Celebration Cake".
- As per Dapto Leagues Club & The Grange's Food & Safety Policy, no food or beverage provided by the Club may be removed from the function room upon completion of the Event.
- The Club can provide special catering for specific dietary groups such as vegetarians, vegans & diabetics so please advise your Event Coordinator prior to the Event.

PRICE VARIATIONS

Whilst every effort is made to maintain prices as printed, they may be subject to change at the discretion of Club Manage- ment.

ENTERTAINMENT

The Club can arrange for external entertainment (B&s, Musicians, & DJs) for an additional charge. However organisers who arrange their own entertainment MUST provide their own equipment & performers MUST NOT plug into the clubs sound system.

AUDIO VISUAL

The Club can supply st&ard audio visual equipment (additional costs may apply) such as data projectors, laptops, & screens. However, for in-depth audio visuals such as lapel microphones or multiple-roving microphones, an audio visual technician may be required to ensure the equipment operates accordingly. Your Event Coordinator will advise if an op- erator is required, & any associated fees.

SMOKING

Dapto Leagues & The Grange function rooms are SMOKE FREE environments. Anyone caught smoking within these areas will be asked to leave the premises, & may also be subject to a fine. Please ask your Event Coordinator for the one closest to your function room.

FLOOR PLANS / REQUIREMENTS

Your Event Co-ordinator will provide you with a floor plan of your function as based on your requirements. This will also take into account logistical requirements of wait staff needed to provide the best service. Tables require a minimum of 8 guests & a maximum of 10 guests for sit down or buffet menus. If you have any concerns or special requirements, please contact your Event Coordinator.



BOOKING FORM

Written confirmation is required to secure your booking.

Please complete the section below in full & return with our "terms & conditions" at time of payment. Payments can be made 7 days a week at Dapto Leagues Club Reception, from 9:00am to 11:00 pm.

Please ensure you have confirmed the venue & date with our Event Coordinator. Your Event Coordinator will follow up with confirmation via email. If you have not received confirmation please contact us on 02 4261 1333.

NAME: MEMBER #:						
ADDRESS:						
PHONE: HOME:		WORK:OTHER:				
EMAIL:		DBILE:				
EVENT: (please tick)		WEDDING ENGAGEMENT CHRISTENING		BIRTHDAY OTHER:		SEMINAR
DATE OF EVENT: GUEST ARRIVAL:		τοτα	LGUI	ESTS:		
MENU/PACKAGE:						
OTHER INFORMATION	l:					

I HAVE READ & FULLY UNDERSTAND THE TERMS & CONDITIONS:

SIGNED:	
NAME:	
DATE:	PAYMENT AMOUNT \$:
RECEIVED BY:	RECEIPT #:

